

Searsleigh Limited
Residents Property Management

Service Charge Certificate
August 2009 - July 2010

		Monthly	Annually
Expenditure	Accountancy	58.33	700.00
	Management Fees	360.00	4,320.00
	Buildings Insurance (In dispute)	816.66	9,800.00
	Cleaning	70.00	840.00
	Window Cleaning	60.00	720.00
	Cleaning of Euro Bins	28.66	344.00
	Electricity	28.33	340.00
	Gardening	133.33	1,600.00
	Post, Stationery & Telephone	20.83	250.00
	Legal Fees	100.00	300.00
	General Repairs		
	Porch Doors - Repair/Paint	30.00	360.00
	Soffits and Facias	1,666.66	20,000.00
	Total Expenditure	£3,372.80	£39,574.00
Current Bank Balance			10,000.00
Reserved Funds			5,000.00
Available Credit			5,000.00
			£34,574.00
Income	Service Charges	80.03	960.39
	Charges per flat	80.03	960.39
	Income (36 flats)	£2,881.17	£34,574.00
Expenditure Pending	Flooring in Stairwells	716.67	8,600.00
	CCTV	191.67	2,300.00
		£908.34	£10,900.00
Income Pending	Building Insurance Refund		6,500.00
	Service Charge Arrears/Court Claims as at 10/07/2009		11,111.20
			£17,611.20